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2024 / 2025 Compulsory VET in Schools Classes for Education Support

Qualification: CHC30221 Certificate III in School Based Education Support
 NESA Course Number: 44036

All classes are facilitated virtually using Microsoft Teams and accessed via the KTS Student Portal

Term 1 2024 | HSC Year 1

Week	Date (Thurs)	Time	Topic
3	15.02.2024	9:00am - 10:00am	Prep Assessment
4	22.02.2024	9:00am - 10:00am	Prep Assessment
5	29.02.2024	9:00am - 10:00am	HLTWHS006 Manage personal stressors in the work environment
6	07.03.2024	9:00am - 10:00am	HLTWHS006 Manage personal stressors in the work environment
7	14.03.2024	9:00am - 10:00am	HLTWHS006 Manage personal stressors in the work environment
8	21.03.2024	9:00am - 10:00am	CHCEDS033 Meet legal and ethical obligations in an education support environment
9	28.03.2024	9:00am - 10:00am	CHCEDS033 Meet legal and ethical obligations in an education support environment
10	04.04.2024	9:00am - 10:00am	CHCEDS033 Meet legal and ethical obligations in an education support environment
11	11.04.2024	9:00am - 10:00am	RECAP & ALL TERM 1 / HSC YEAR 1 UOC's DUE

Term 2 2024 | HSC Year 1

Week	Date (Thurs)	Time	Topic
1	02.05.2024	9:00am - 10:00am	CHCPRT001 Identify and respond to children and young people at risk
2	09.05.2024	9:00am - 10:00am	CHCPRT001 Identify and respond to children and young people at risk
3	16.05.2024	9:00am - 10:00am	CHCPRT001 Identify and respond to children and young people at risk
4	23.05.2024	9:00am - 10:00am	HLTWHS001 Participate in workplace health and safety
5	30.05.2024	9:00am - 10:00am	HLTWHS001 Participate in workplace health and safety
6	06.06.2024	9:00am - 10:00am	HLTWHS001 Participate in workplace health and safety
7	13.06.2024	9:00am - 10:00am	CHCEDS041 Set up and sustain learning areas
8	20.06.2024	9:00am - 10:00am	CHCEDS041 Set up and sustain learning areas
9	27.06.2024	9:00am - 10:00am	CHCEDS041 Set up and sustain learning areas
10	04.07.2024	9:00am - 10:00am	RECAP & ALL TERM 2 / HSC YEAR 1 UOC's DUE

Important Note for EVET Students:

Work placement is a mandatory HSC requirement for this course. We recommend at this stage that you discuss with your career's advisor an appropriate timeframe to complete work placement at an approved workplace.

Occurrence ID: 53845

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Term 3 2024 | HSC Year 1

Week	Date (Thurs)	Time	Topic
1	25.07.2024	9:00am - 10:00am	CHCEDS059 Contribute to the health, safety and wellbeing of students
2	01.08.2024	9:00am - 10:00am	CHCEDS059 Contribute to the health, safety and wellbeing of students
3	08.08.2024	9:00am - 10:00am	CHCEDS059 Contribute to the health, safety and wellbeing of students
4	15.08.2024	9:00am - 10:00am	CHCDIV001 Work with diverse people
5	22.08.2024	9:00am - 10:00am	CHCDIV001 Work with diverse people
6	29.08.2024	9:00am - 10:00am	CHCDIV001 Work with diverse people
7	05.09.2024	9:00am - 10:00am	CHCEDS048 Work with students in need of additional learning support
8	12.09.2024	9:00am - 10:00am	CHCEDS048 Work with students in need of additional learning support
9	19.09.2024	9:00am - 10:00am	CHCEDS048 Work with students in need of additional learning support
10	26.09.2024	9:00am - 10:00am	RECAP & ALL TERM 3 / HSC YEAR 1 UOC's DUE

Term 4 2024 | HSC Year 1

Week	Date (Thurs)	Time	Topic
1	17.10.2024	9:00am - 10:00am	CHCEDS034 Contribute to the planning and implementation of educational programs
2	24.10.2024	9:00am - 10:00am	CHCEDS034 Contribute to the planning and implementation of educational programs
3	31.10.2024	9:00am - 10:00am	CHCEDS034 Contribute to the planning and implementation of educational programs
4	07.11.2024	9:00am - 10:00am	CHCEDS035 Contribute to student education in all developmental domains
5	14.11.2024	9:00am - 10:00am	CHCEDS035 Contribute to student education in all developmental domains
6	21.11.2024	9:00am - 10:00am	CHCEDS035 Contribute to student education in all developmental domains
7	28.11.2024	9:00am - 10:00am	CHCEDS036 Support the development of literacy and oral language skills
8	05.12.2024	9:00am - 10:00am	RECAP & ALL TERM 4 / HSC YEAR 1 UOC's DUE

Term 1 2025 | HSC Year 2

Week	Date (Thurs)	Time	Topic
3	13.02.2025	9:00am - 10:00am	CHCEDS037 Support the development of numeracy skills
4	20.02.2025	9:00am - 10:00am	CHCEDS037 Support the development of numeracy skills
5	27.02.2025	9:00am - 10:00am	CHCEDS037 Support the development of numeracy skills
6	06.03.2025	9:00am - 10:00am	CHCEDS037 Support the development of numeracy skills
7	13.03.2025	9:00am - 10:00am	CHCEDS057 Support students with additional needs in the classroom
8	20.03.2025	9:00am - 10:00am	CHCEDS057 Support students with additional needs in the classroom
9	27.03.2025	9:00am - 10:00am	CHCEDS057 Support students with additional needs in the classroom
10	03.04.2025	9:00am - 10:00am	CHCEDS057 Support students with additional needs in the classroom
11	10.04.2025	9:00am - 10:00am	RECAP & ALL TERM 1 / HSC YEAR 2 UOC's DUE

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Term 2 2025 | HSC Year 2

Week	Date (Thurs)	Time	Topic
1	01.05.2025	9:00am - 10:00am	CHCEDS060 Work effectively with students and colleagues
2	08.05.2025	9:00am - 10:00am	CHCEDS060 Work effectively with students and colleagues
3	15.05.2025	9:00am - 10:00am	CHCEDS060 Work effectively with students and colleagues
4	22.05.2025	9:00am - 10:00am	CHCEDS061 Support responsible student behaviour
5	29.05.2025	9:00am - 10:00am	CHCEDS061 Support responsible student behaviour
6	05.06.2025	9:00am - 10:00am	CHCEDS061 Support responsible student behaviour
7	12.06.2025	9:00am - 10:00am	Unit finalisation and submission
8	19.06.2025	9:00am - 10:00am	Unit finalisation and submission
9	26.06.2025	9:00am - 10:00am	Unit finalisation and submission
10	03.07.2025	9:00am - 10:00am	RECAP & ALL TERM 2 / HSC YEAR 2 UOC's DUE

Terms and Conditions

Eligibility to attend:

- Students must be completing a VET in Schools Course or be invited by the Education Compliance Coordinator to attend.

Non-attendance:

- In the case of students not arriving by the scheduled session start time, a notification will be sent via email to the student and their school contact.** Non-attendance will be recorded and reported to the Department / School as required under VET in Schools arrangement.
- To avoid causing concerns for the welfare and safety of participants, it is important that you make a call to KTS on **02 4353 7188** before the session, should you be running late or be faced with a genuine, unavoidable circumstance that prevents you from attending.

Work Placement Information:

- Work placement is a mandatory HSC requirement within the School Based Education Support course. **Students are required to complete a minimum of 100 hours in a school-based education support industry work environment.**
- School based trainees will meet this requirement through the on-the-job training component of their traineeship.
- EVET students will be required to attend work placement, which will be negotiated and timetabled with each student, work placement host and school individually. Students will still be expected to attend OR make up their virtual class if on placement.
- Non-completion of work placement is grounds for withholding the HSC course, and an N determination may be awarded by the school.

Important Notes:

- It is **compulsory** that all students attend and engage in all scheduled classes.
- Contribution in class is monitored and noted** by facilitators and reported as part of the **course completion** and **student competency progression**. It is important that students professionally communicate, engage, and contribute ideas, suggestions and concerns, as these are all linked to applicable unit employability skills. **Students who do not engage in class will be marked as absent.**
- All assessment submissions must be completed in full prior to being uploaded. Incomplete submissions will be rejected and returned to the student to finalise and resubmit.
- End of Term submission due dates are non-negotiable.** Students who fail to submit work by these due dates will be at risk of a formal written warning, which is sent to the school contact.

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