



KARBEN
Training Solutions



VET in Schools Guide



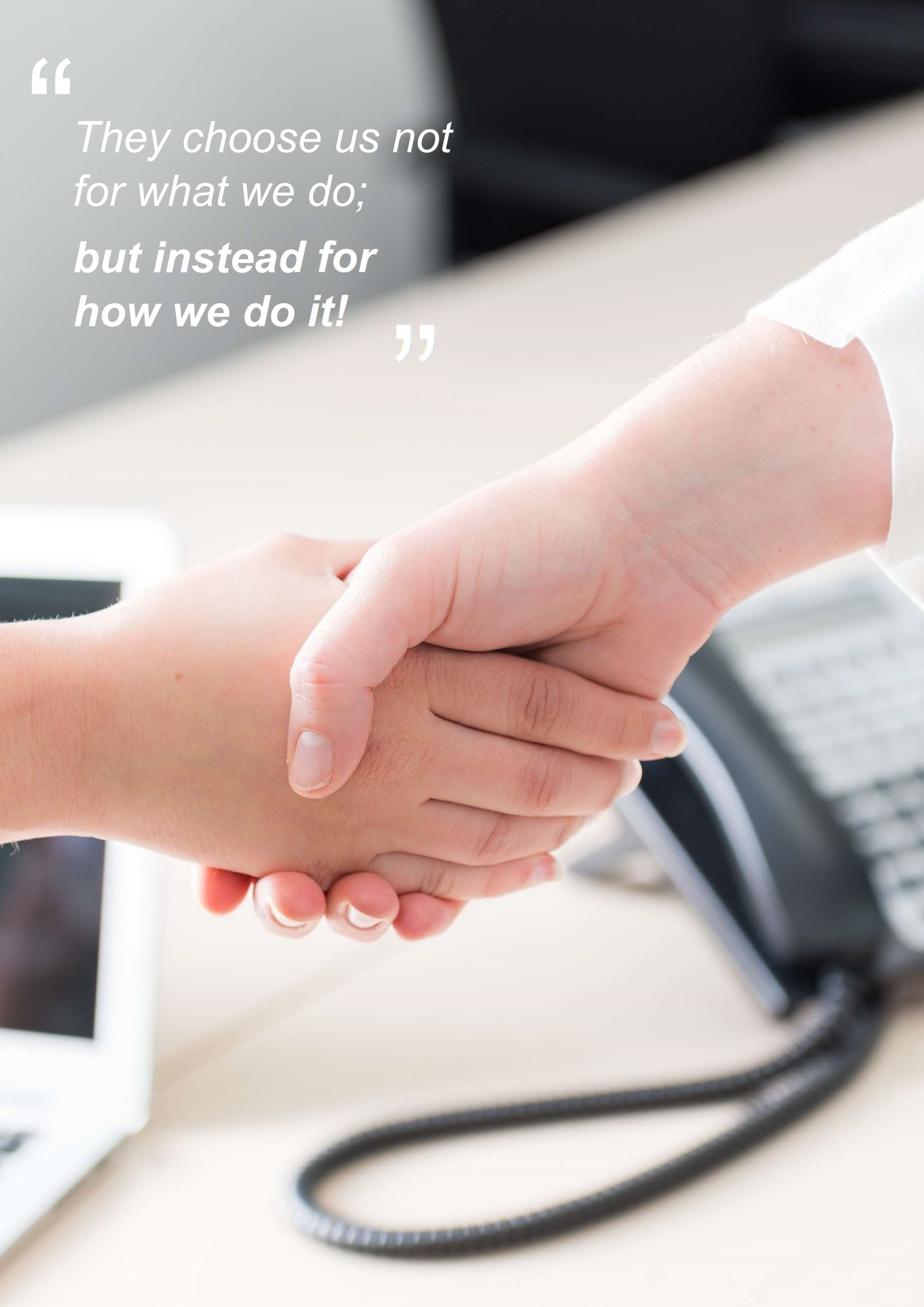
skilling for a better future



“

*They choose us not
for what we do;
but instead for
how we do it!*

”



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Vocational Education; The pathway to a career

Considering what life after school might look like? Trying to decide what career pathway you might pursue?

Vocational Education courses (VET Courses) provide an opportunity to achieve a Nationally Recognised qualification or statement of attainment across a broad range of industries, whilst completing your Higher School Certificate. VET courses allow you to obtain real-life work skills and practical experience to assist you in transferring your learning in the classrooms into a meaningful career. Achieving a VET course can give you a significant advantage when entering the workforce, and open opportunities for further pathways for study.

Why VET in Schools?

VET in Schools offers direct pathways to further education and employment options. These pathways may include:



Obtain a nationally recognised certificate or statement of attainment as a part of your HSC



Courses may provide pathways to further qualifications or credit towards university course



Complete a pre-traineeship program like the KTS Futures Program, that gives you skills to help enter the workforce



On the job training that gives you practical skills in a real industry context



Course available either as an EVET course, or School Based Traineeship

VET in Schools Delivery Options

What is EVET?

EVET is an externally delivered VET course, delivered by a Registered Training Organisation like KARBEN Training Solutions (KTS). An EVET course is delivered as a school subject and will include a mandatory work placement component where you can put your classroom learning into practice! With EVET, you can get a head start on your career by achieving a nationally recognised qualification- AND have it count towards your HSC!

KTS offers a broad range of EVET courses to students in Year 11 and Year 12 (Stage 6). Some of these courses are also eligible to count towards your Australian Tertiary Admission Rank (ATAR), if you elect to sit the HSC Exam for this subject.

What is a School-Based Traineeship?

A School Based Apprenticeship and Traineeship (SBAT) combines paid work, school and a VET qualification, assisting you to gain valuable work skills and experience while you are studying. Instead of completing work placement in blocks, an SBAT completes one day a week in paid employment with their employer in their chosen industry. An SBAT course can still count towards your HSC, may still be eligible to contribute to your ATAR (for certain courses) and enables you to achieve a nationally recognised qualification.



SBATs enter a training contract with their employer, school, RTO and Training Services NSW for the duration of their training contract and must agree to meet the contract requirements.

What is the Futures Program?







The Futures Program is an opportunity for you to explore what a career in the education and/or community services sector may look like, before committing to enrolling in an EVET or SBAT qualification.

- **Carers of the Future** caters for students considering a career in Community Services, Ageing or Disability Support Work.
- **Educators of the Future** caters for students considering work in Early Childhood Education and Care, or School Based Education Support (Teachers Aide).

EVET and SBAT Delivery Options:

	<p>Face-to-face Participation at our KTS Training Facility in Wyong, generally on a weekly basis.</p>
	<p>Virtual delivery With mentor-led virtual classrooms and workshops, as well as work placement and workshops held at our KTS Training Facility in Wyong (which may include school holidays).</p>

How to use this guide

 <p>EVET</p>	<p>This course is offered as an EVET course.</p>
 <p>WP</p>	<p>This course includes mandatory work placement hours.</p>
 <p>SBAT</p>	<p>This course is offered as a school-based traineeship. Qualifications that are available for school-based trainees may vary from the qualifications listed for EVET students.</p>
 <p>BEC</p>	<p>This is a Board Endorsed Course that contributes to your HSC but will not count towards your ATAR.</p>
 <p>FP</p>	<p>This course has a pre-traineeship program available for Year 9 and 10 students (Stage 5).</p>
 <p>ICF</p>	<p>This is an Industry Curriculum Framework course that contributes to your HSC and can also contribute towards your ATAR.</p>



Business Services

Developing business professionals

Looking to gain high-level business skills, to work in a small or large business?

A business qualification will provide you with high-level business skills that will help advance your career in both small and large businesses. It will expand your communication, leadership and management skills while strengthening your confidence, teamwork and collaboration skills, critical thinking and task management skills.

The units provided in this course are flexible and designed to apply to anyone working in a business environment.

Is it right for you?

- Are you a team player?
- Are you interested in problem solving?
- Are you well organised?
- Are you a good communicator?
- Are you self-motivated?

Possible industry skills

- Use popular business software including Microsoft Office suite.
- Respond to work health and safety issues.
- Organise your time and work priorities.
- Make suggestions regarding sustainable work practices.
- Think critically, problem solve and communicate in the workplace.



Possible Course Pathways

BSB30120 Certificate III in Business

BSB40520 Certificate IV in Leadership and Management



Australian
Qualifications
Framework



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School Based Education Support

Developing educational assistants

Looking to become a SLSO or teacher's aide in a primary or secondary school?

School Based Education and Support qualifications reflects the role of workers who assist teachers and support student learning in a range of classroom settings.

You will learn to complete general administration as well as operational tasks to support students with learning under the guidance of a teacher or other educational professional. This will give you the skills to develop as an education support teacher and help you learn to use a range of well-developed skills and knowledge to assist you to guide students throughout their learning journey's.

Is it right for you?

- Are you passionate about primary or secondary education?
- Are you professional and ethical?
- Do you demonstrate good judgement and initiative?
- Are you observant and patient?
- Do you have an interest in assisting your students?

Possible industry skills

- Work with diverse range of people.
- Meet legal and ethical obligations in an education support environment.
- Work effectively with students and colleagues.
- Support the holistic development in literacy and numeracy.
- Support students with additional needs in the classroom.



Possible Course Pathway

CHC30221 Certificate III in School Based Education Support



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Early Childhood Education and Care

Developing educational leaders

Looking to become an early childhood educator in a regulated childhood service?

Early Childhood Education and Care qualifications reflects the role of early childhood educators who work in regulated children's education and care services in Australia.

You will learn to support children's wellbeing, as well as development in the context of approved learning frameworks. This will give you the skills to develop as an educator and help you learn to use a range of well-developed skills and knowledge to shape young mind and inspire their love of learning.

Is it right for you?

- Are you passionate about early childhood education?
- Are you professional and ethical?
- Do you demonstrate good judgement and initiative?
- Are you observant and patient?
- Do you have an interest in helping children grow and develop?

Possible industry skills

- Care for babies and children and ensure health and safety.
- Use an approved learning framework.
- Support holistic development through learning and play.
- Identify and respond to children at risk.
- Perform emergency first aid.
- Promote cultural competence.



Possible Course Pathways

CHC30121 Certificate III in Early Childhood Education and Care

CHC50121 Diploma in Early Childhood Education and Care



Australian Qualifications Framework



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Human Services - Aged Care, Disability, Pathway to Nursing

Developing empowering support workers

Looking to become a care worker or wanting a pathway into nursing?

Working in human services is a mutually beneficial industry, as you get to help others improve their lives and enhance their quality of life. If you are considering a career in health, nursing, community care or similar, this VET course is the perfect introduction. You'll gain an insight into the essential skills needed to undertake a range of tasks required for roles within the allied health and community services industries.

Is it right for you?

- Are you empathic, compassionate and patient?
- Do you have good communication skills?
- Are you interested in helping people?
- Are you dedicated and energetic?
- Are you professional and ethical?

Possible industry skills

- Provide First Aid and basic emergency life support.
- Comply with infection prevention and control policies and procedures.
- Interpret/apply medical terminology.
- Provide individual support to clients.
- Empower clients to reach their independence goals.
- Recognise healthy body systems.



Possible Course Pathways

CHC33021 Certificate III in Individual Support



CHC43015 Certificate IV in Ageing Support



CHC43121 Certificate IV in Disability



Australian
Qualifications
Framework

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Community Services

Developing empowering support workers

Looking to become a support worker in community services?

Community Services is one of the most fulfilling and rewarding careers you could have and this course will teach you the skills needed to work successfully with a diverse range of people in this sector.

The Community Services sector is experiencing rapid growth and has a high demand for skilled workers across areas such as disability, aged care, youth work and children's services sectors.

Is it right for you?

- Are you patient?
- Do you have good communication skills?
- Are you energetic and passionate about your community?
- Are you able to work independently?
- Are you professional and ethical?

Possible industry skills

- Work with diverse range of people.
- Work efficiently in community service settings.
- Communicate well with others.
- Organise and complete daily tasks.
- Participate in workplace health and safety.



Possible Course Pathways

CHC33021 Certificate III in Individual Support



CHC43015 Certificate IV in Ageing Support



CHC43121 Certificate IV in Disability



NATIONALLY RECOGNISED TRAINING

Australian Qualifications Framework

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Registered Training Organisation
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Frequently asked questions

Does my VET course contribute units towards my HSC?

Yes, all Stage 6 EVET courses count towards your HSC units. Stage 5 EVET courses contribute to your Record of School Achievement (RoSA).

Can my VET course be used in calculation of my ATAR?

Only some Stage 6 VET courses count towards an ATAR. Specifically, with KARBEN VET courses that count towards an ATAR includes *Business Services* and *Human Services – Pathway to Nursing*. These courses are specified by NESAs and require students to complete a full 240 hours of delivery, as well as sit the HSC exam for the subject. You should check with your schools' careers adviser to ensure that you have a suitable pattern of study to be eligible for an ATAR.

How long with the course run for?

The course will run between one and two years, depending on the pattern of study undertaken.

What delivery options are available for VET courses?

KARBEN has a variety of delivery options to suit: face to face delivery at our KTS Training Facility in North Wyong, online, mentor-led virtual classrooms, workshops or a block delivery (which may involve attendance during the school holidays).

How are VET courses delivered?

VET courses have the same NSW Education Standards Authority (NESAs) requirements as other HSC courses. This means you will regularly attend classes and complete the set assessments. Most courses take between one and two years to complete and some classes may also extend outside of school hours and/or include work placement.

When do I attend class?

Depending on the delivery mode and the arrangement between your school and KARBEN, classes may require attendance at our KTS Training Facility on a weekly basis, or have an online, virtual connected classroom timetable. Class sessions may extend beyond school hours, including school holiday periods.



How do I apply?

Speak with your careers adviser to select a course that best meets your educational and vocational needs. Your school will then assist you with the application process.

What support services are offered?

We believe flexibility and support are essential in supporting the success of our students. Our approachable and knowledgeable KTS mentor team are available to students throughout the entire learning journey.

Can I get assistance if I have a disability?

Careful consideration will be given to the courses selected by students with a disability or additional needs to ensure it is an appropriate option for the students. To determine this we advise you discuss with careers advisor what additional support you may currently have or may need if you chose to do a VET course. The chosen course must be assessed as the most appropriate course for the student, and one that will provide successful vocational outcomes.

What is work placement?

Work placement is a mandatory requirement for many VET courses. It gives you the opportunity to apply the skills you've learnt in a real industry setting, as well as pick up any new skills 'on-the-job'.

Work placement will help you to:

- Gain insight into the kind of career you would like to have
- Make informed and educated decisions about further training and study
- Graduate job ready and more employable in the future.

Your careers adviser and KARBEN will help support the coordination of your work placement opportunities. You can suggest a preferred employer and as a team we can help support you in working to secure a placement with them.





Our philosophy

We believe the best results are achieved through working collaboratively with industry, businesses and individuals to develop, deliver and achieve successful and meaningful learning programs.



Our support

Our dedicated Student Mentors are available to work with learners and employers to encourage, support and motivate. Student Mentors are available via phone, email or face-to-face by appointment.



Our resources

Our resources are developed in-house through consultation with industry professionals. This means we can be responsive to changes in industry. We also offer contextualisation and can embed your organisational policies and procedures directly into workbooks.



Our people

Learners are supported by our industry qualified and experienced trainers and mentors as well as our support staff who have extensive experience in the VET industry. Our entire team is driven and passionate about skilling for a better future.



Our processes

We pride ourselves on our easy and efficient processes including enquiry, enrolment, work placement, appeals and completion. Our site visits are planned and communicated in advance to ensure minimal disruption to daily work routines.



Our communication

We maintain regular contact throughout the learning journey to ensure that both the learner and employer are supported. We believe in prompt, transparent and informative communication and strive to achieve this in all of our interactions.

What should you do now?



Step 1

Contact your school's Careers Adviser at your school and discuss with them your interests and pathway options.



Step 2

Share your pathway options with your parent or guardian at home.



Step 3

Work with your school's Careers Adviser to complete an Expression of Interest (EOI).

We look forward to speaking with you soon!

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