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## 2025 | EVET | Compulsory VET in Schools Classes for Community Services

**Qualification:** CHC32015 Certificate III in Community Services

**NESA Course Number:** 58257 - 4 units x 1 year

All classes are facilitated virtually using Microsoft Teams and accessed via the KTS Student Portal

### Term 1 2025

Week	Date	Time	Topic
4	20.02.2025	11:00am-12:00pm	Welcome & Introduction to Qualification
5	27.02.2025	11:00am-12:00pm	CHCCOM005 Communicate and work in health or community services
6	06.03.2025	11:00am-12:00pm	CHCCOM005 Communicate and work in health or community services
7	13.03.2025	11:00am-12:00pm	CHCDIV001 Work with diverse people
8	20.03.2025	11:00am-12:00pm	HLTWHS002 Follow safe work practices for direct client care
9	27.03.2025	11:00am-12:00pm	HLTWHS006 Manage personal stressors in the work environment
10	03.04.2025	11:00am-12:00pm	Work Placement Induction
11	10.04.2025	11:00am-12:00pm	<b>WORK PLACEMENT &amp; ALL TERM 1 UOC's DUE</b>

### Important Note for EVET Students:

Work placement is a mandatory HSC requirement for this course. We recommend at this stage that you complete some of your work placement hours at an approved workplace. Please discuss with Careers Adviser and appropriate time to complete this.

### Term 2 2025

Week	Date	Time	Topic
1	01.05.2025	11:00am-12:00pm	<b>WORK PLACEMENT</b>
2	08.05.2025	11:00am-12:00pm	CHCPRT001 Identify and respond to young people at risk
3	15.05.2025	11:00am-12:00pm	CHCPRT001 Identify and respond to young people at risk
4	22.05.2025	11:00am-12:00pm	BSBWOR301 Organise personal work priorities and development
5	29.05.2025	11:00am-12:00pm	BSBWOR301 Organise personal work priorities and development
6	05.06.2025	11:00am-12:00pm	CHCADV001 Facilitate the interests and rights of clients
7	12.06.2025	11:00am-12:00pm	CHCADV001 Facilitate the interests and rights of clients
8	19.06.2025	11:00am-12:00pm	BSBINM301 Organise workplace information
9	26.06.2025	11:00am-12:00pm	BSBINM301 Organise workplace information
10	03.07.2025	11:00am-12:00pm	<b>WORK PLACEMENT &amp; ALL TERM 2 UOC's DUE</b>

Occurrence ID: 59206

T 02 4353 7188  
 E info@kts.edu.au  
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Term 3 2025			
Week	Date	Time	Topic
1	24.07.2025	11:00am-12:00pm	CHCVOL001 Be an effective volunteer
2	31.07.2025	11:00am-12:00pm	CHCVOL001 Be an effective volunteer
3	07.08.2025	11:00am-12:00pm	CHCVOL001 Be an effective volunteer
4	14.08.2025	11:00am-12:00pm	CHCGRP001 Support group activities
5	21.08.2025	11:00am-12:00pm	CHCGRP001 Support group activities
6	28.08.2025	11:00am-12:00pm	CHCCCS016 Respond to client needs
7	04.09.2025	11:00am-12:00pm	CHCCCS016 Respond to client needs
8	11.09.2025	11:00am-12:00pm	CHCDIV002 Promote Aboriginal and/or Torres Strait Islander cultural safety
9	18.09.2025	11:00am-12:00pm	CHCDIV002 Promote Aboriginal and/or Torres Strait Islander cultural safety
10	25.09.2025	11:00am-12:00pm	<b>WORK PLACEMENT &amp; ALL TERM 3 / HSC YEAR 1 UOC's DUE</b>

### Terms and Conditions

#### Eligibility to attend:

- Students must be completing a VET in Schools Course or be invited by the Education Compliance Coordinator to attend.

#### Non-attendance:

- In the case of students not arriving by the scheduled session start time, a notification will be sent via email to the student and their school contact.** Non-attendance will be recorded and reported to the Department / School as required under VET in Schools arrangement.
- To avoid causing concerns for the welfare and safety of participants, it is important that you make a call to KTS on **02 4353 7188** before the session, should you be running late or be faced with a genuine, unavoidable circumstance that prevents you from attending.

#### Work Placement Information:

- Work placement is a mandatory HSC requirement within the Community Services course. **Students are required to complete a minimum of 70 hours in a community services industry work environment.**
- EVET students will be required to attend work placement, which will be negotiated and timetabled with each student, work placement host and school individually. Students will still be expected to attend OR make up their virtual class if on placement.
- Non-completion of work placement is grounds for withholding the HSC course, and an N determination may be awarded by the school.

#### Important Notes:

- It is **compulsory** that all students attend and engage in all scheduled classes.
- Contribution in class is monitored and noted** by facilitators and reported as part of the **course completion** and **student competency progression**. It is important that students professionally communicate, engage, and contribute ideas, suggestions and concerns, as these are all linked to applicable unit employability skills. **Students who do not engage in class will be marked as absent.**
- All assessment submissions must be completed in full prior to being uploaded. Incomplete submissions will be rejected and returned to the student to finalise and resubmit.
- End of Term submission due dates are non-negotiable.** Students who fail to submit work by these due dates will be at risk of a formal written warning, which is sent to the school contact.

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