



BSB40520

Certificate IV in Leadership and Management

Developing workplace leaders

*This training is subsidised by the NSW Government

BSB40520 Certificate IV in Leadership and Management

This qualification reflects the role of individuals working as developing and emerging leaders and managers in a range of enterprise and industry contexts.

As well as assuming responsibility for their own performance, individuals at this level are likely to provide leadership, guidance and support to others. They may also have responsibility for organising and monitoring the output of teams. They apply solutions to a defined range of predictable and unpredictable problems and analyse and evaluate information from a variety of sources.

This qualification focuses on empowering participants to effectively motivate, mentor, coach and develop team cohesion through effective leadership and forming the bridge between the management of an organisation and its team members.

The Certificate IV in Leadership and Management may be completed through a Smart and Skilled Traineeship / Entitlement pathway or a Fee for Service enrolment.

Subsidised Course Fees*

Eligibility criteria applies under NSW Smart and Skilled. Eligibility will be checked and confirmed prior to enrolment.

New Entrant Traineeship	\$0
Fee-free Scholarship	\$0
Fee Exemption	\$0
Skilling for Recovery Waiver	\$0
First Qualification	\$1,580
Second Qualification	\$1,850

Non-subsidised Course Fees

Full Fee	\$5,750
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www.kts.edu.au

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KARBEN
 Training Solutions



KARBEN Training Solutions National Identifier 91167

Monka Pty Ltd ABN 90 102 857 689 t/a KARBEN Training Solutions (RTO)

Registered Training Organisation
 National ID 91167

Program Outline

Qualification	BSB40520 Certificate IV in Leadership and Management
Duration	18 – 36 month enrolment period
Delivery options	Work-based or blended
Suitable for	New and experienced leaders

Units of Competency (UOCs)

This qualification includes 12 units of competency: 5 core UOCs and 7 elective UOCs

Core units	BSBLDR411 Demonstrate leadership in the workplace
	BSBLDR413 Lead effective workplace relationships
	BSBOPS402 Coordinate business operational plans
	BSBXCM401 Apply communication strategies in the workplace
	BSBXTW401 Lead and facilitate a team
Elective units	Elective units selected based on desired work role outcomes. Elective options available at www.kts.edu.au .

Topic 1

Introduction to Leadership and Communication

Topic 2

People Practices

Topic 3

Understanding Finance

Topic 4

WHS, Risk and Operations

Topic 5

Systems Management and Operational Plans

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Enrolment options	New Entrant Traineeship (NE)	Existing Worker Traineeship (EW)	Smart & Skilled Entitlement (TPFQ)
Fee-free available*	Yes	No	Yes
Subsidised fees available*	Yes	No	Yes
Employer incentives available*	Yes	Yes	No
Employment status	Fulltime or Part time	Fulltime or Part time	N/A
Min. employment hours	15 hours p/w	15 hours p/w	N/A
Enrolment duration	18 – 36 months	18 – 36 months	12 months
Competency-based early completion	Yes	Yes	Yes
Course fee*	\$0 - \$1,000	\$P.O.A	\$0 - \$1,850

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