

KARBEN

Training Solutions



Registered Training Organisation
National ID 91167



NSW School Based Traineeships

skilling for a better future



NSW School Based Traineeships

KARBEN Training Solutions (KTS) is a Registered Training Organisation (RTO); National ID 91167.

Based on the NSW Central Coast and delivering training statewide, we are renowned for our high completion rates and our partnership approach to training, using industry engagement as our guide, whilst ensuring each student's journey is individual, supported and successful!

NSW School Based Traineeships

School Based Traineeships are available to Year 10, 11 and 12 high school students in NSW. They allow students to commence a traineeship while at school. School based trainees work part-time and complete their traineeship by the end of their HSC year. A school based traineeship (SBAT) combines paid work, training and school; as well as an industry recognised national qualification.

Our school based traineeship program is purposely designed around the needs and interests of students who are eager to begin their career pathway in Early Childhood Education and Care, School Age Education and Care, Individual Support (Ageing or Disability) or Business.

As with all students, our SBATs become an integral part of the KTS family. For many, this may be a first job; a stepping stone into further study or an alternative to mainstream formal education. Whatever the reason(s), students are immersed into a work environment that is fast paced, exciting and challenging all while learning real work skills and being paid!

School based traineeship benefits

- ✓ Paid workdays in accordance with appropriate industrial arrangements
- ✓ Leave school with a Nationally recognised VET qualification
- ✓ Permanent part-time employment and benefits
- ✓ Potential for further industry opportunities post traineeship
- ✓ HSC unit credit
- ✓ Certificate of Proficiency issued by Training Services NSW
- ✓ This training is subsidised by the NSW Government

VET Board of Studies requirements

See Stage 6 VET Board of Studies course description documents for full endorsement details / requirements.



Cut off dates for enrolment

The end of Term 1 of Year 11 is the recommended cut-off for commencement. The Board of Studies may give special consideration to approve late admissions.

Fees and charges

In 2020, the NSW Government announced fee-free traineeships* for eligible students – this includes eligible school based traineeships. Prior to commencing a school based traineeship, your eligibility for fee-free training will be checked and confirmed. In the unlikely circumstances where a student is not eligible for a fee-free traineeship, associated fees, payment arrangements and/or concessions will be discussed and agreed to by all parties prior to commencement.

** This training is subsidised by the NSW Government.*

Australian Tertiary Admission Rank (ATAR)

Currently, our SBAT offerings are most suited to those not wanting to include their VET qualification in their Australian Tertiary Admission Rank (ATAR).

Is a school based traineeship the right option?

When considering if an SBAT pathway is a suitable option, students, parents, schools and the RTO, must ensure they are doing so for the right reasons. This is not an 'easy' option; nor is it a means to 'get out of school'. The key ingredients to a successful school based traineeship includes:

COMMITMENT	RELIABILITY	HONESTY
HARD WORK	SELF-DIRECTION	DISCIPLINE
RESILIENCE	MOTIVATION	TEAMWORK

How a traineeship is established

To establish the SBAT, a training contract between all interested parties is created. This contract is a binding agreement that sets out:

- The qualification and vocation details;
- Details of the employer and the trainee;
- Commencement date and the expected term of the traineeship;
- The responsibilities and obligations of each party; and
- Other relevant information.

A parent or guardian will also be required to sign the contract if the trainee is under 18 years of age. Once the training contract is prepared, it is lodged with Training Services NSW by the employer's preferred Apprenticeship Network Provider (ANP).

The training contract will become binding once the application has been approved and the probationary period has elapsed.

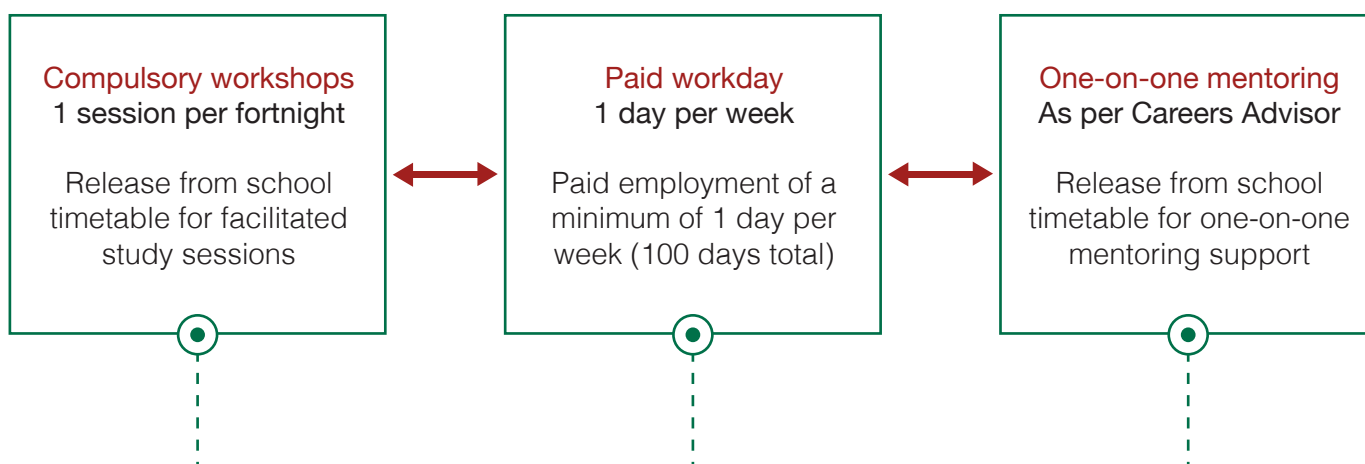
What are the minimum school based traineeship requirements?

Formal off the job training: Delivered by the RTO, students must complete the formal training component by the end of Term 3 before the HSC to ensure appropriate credit is received.

On the job training: Students are employed part-time to participate in the employment component equal to 100 days of paid employment prior to 31st December of the HSC year equating to around 700-760 hours.

A school based traineeship is designed to not interfere with schooling. Employers will ensure that a permanent part-time roster is provided so that one regular weekly shift is managed alongside other study commitments. Opportunities to undertake extra paid work may be available during school holidays to allow time off during HSC trials and exam periods.

What does a typical SBAT schedule look like?



NSW School Based Traineeships

RTO support and assistance

As the RTO, we will work towards assisting all parties to achieve their desired outcomes. We will do this by providing:

- Fair and equitable assessment practices;
- Encouragement, resolution and support;
- Access to suitably qualified trainers, assessors and mentors.

In summary, our services include:

Support services

Our dedicated Student Mentor line is available during regular business hours and some Saturdays by appointment! Classroom sessions are also scheduled to provide an opportunity for participants to engage, network and learn.

Appropriate entry & LLN assessments

To ensure the appropriate level of support is provided to each individual, our enrolment process includes the completion of a Language, Literacy and Numeracy (LLN) assessment prior to commencing studies.

Feedback

Enrolment reports and school reports are used to provide learners, employers and schools with regular feedback relating to progression. Participants will always know where they are up to, where further practice may be required and what is required to be deemed competent!

Effective learning & assessment methods

A combination of research tasks, work-based projects, case studies, questions, structured activities and third party verifications are used to teach and assess.

What should you do now?



Step 1

Contact your school's Careers Advisor to find out what options are on offer and to complete the KTS SBAT Expression of Interest form.



Step 2

Contact KTS to arrange a meeting (either virtual or face-to-face) and find out more information about studying an SBAT qualification with us.



Step 3

Make the decision and agree with all parties to commence an SBAT. Complete our enrolment process and attend a training contract signup.

We look forward to speaking with you soon!

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